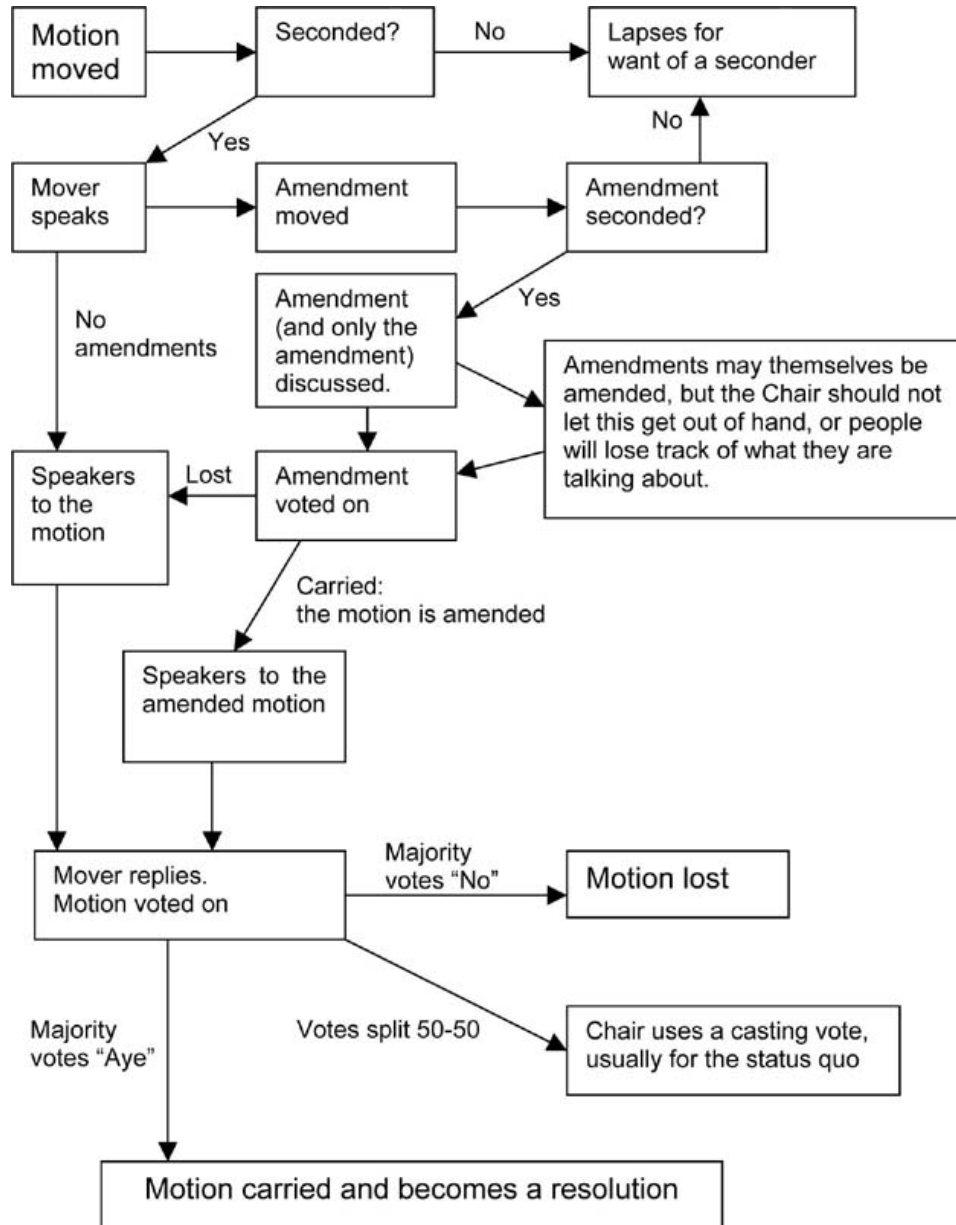


TEMPLATE NO 8: FORMAL MEETING PROCEDURE



Points of Order: these are introduced by the words "Point of order, ...". These refers to a breach of rules, a violation of the bylaws, or a misrepresentation. Points of order must be made at the time of the breach, and are subject to the Chair's ruling.

Department of Internal Affairs Running Meetings Resources